



# CITIPOINT CREDIT CO-OPERATIVE LTD

29 April 2021

**Dear Valued Members,**

**CITIPOINT CREDIT CO-OPERATIVE LTD  
96th ANNUAL GENERAL MEETING BY ELECTRONIC MEANS**

1. In light of the safety measures for the Covid-19 pandemic, we wish to inform that the 96th Annual General Meeting (AGM) of Citiport Credit Co-operative Ltd will be convened and held by way of electronic means, **i.e. Virtual AGM Online via ZOOM on Saturday, 15 May 2021 at 10.30am.**
2. Please find enclosed herewith:
  - i. the Notice of AGM
  - ii. Proxy Form
  - iii. self-addressed envelope
3. Adhering to the guidelines issued by the Registry of Co-operative Societies on Alternative Arrangements for the Conduct of Meetings for Co-operative Societies, a member is deemed to be present at a meeting if the member has appointed the Chairman of the meeting as the member's proxy to attend, speak and vote at the meeting. If you wish to appoint the Chairman of the AGM as your proxy to attend, speak and vote at the AGM, you are kindly required to complete the Proxy Form (enclosed) and submit to us by post in the self-addressed envelope provided, **by 6pm on 10 May 2021.**
4. The Annual Report of Citiport Credit Co-operative Ltd will be uploaded to our website: **[www.citiport.org.sg](http://www.citiport.org.sg) by 6pm on Friday, 29 April 2021.**
5. **Members who wish to participate in the AGM are required to pre-register at:**  
<https://forms.gle/G9JkURG42WLnUQCV6> to create an account from 6pm on Friday, 29 April 2021. Registration close on Monday, 10 May 2021 at 6 pm. Once you have registered, the instructions and password to attend the "live" AGM on 15 May 2021 at 10.30am via ZOOM, will be provided.
6. In accordance to the **Covid-19 (Temporary Measures) Act 2020**, Alternative Arrangements for Meetings of Co-operative Societies (Second Schedule), members may only attend a meeting by observing and listening to the proceedings of the meeting by electronic means, if access to both an audio broadcast and audio-visual broadcast is provided to the member.
7. Additionally, members should submit any substantial and relevant matters or questions they have on the meeting Agendas by sending their questions by post or email to the Board of Directors to address them accordingly by **6pm on 10 May 2021.**

Yours sincerely,

**Jangarodin Bin Osman**  
Hon Secretary